

Jenner Health Centre

Patient Participation Group

Meeting Date: Tuesday 10 January 2012 @ 19:00pm

Attendees:

- Karen Burrill – Chair
- Dr Adriaan van Biljon
- Simon Stitson (Practice Manager)
- Annette Glazier
- Pamela Potts
- Paul Phillips
- Sheila White
- William Old
- Sue Carter
- Cindy Poli
- Dee Laws
- John Dunham
- Marian Dunham
- Penny Fisher
- Graham Moores
- Pearina Marriott

Apologies:

- Dr Andrew Anderson
- Dr Gillie Evans
- Dr Anil Nair
- Jackie Brisbane (NHS Cambridgeshire)
- Trudy Lapinskis
- Dena Old
- Linda Arbon
- Sheila Burrill

Minutes:

- Karen Burrill opened the meeting and thanked all for attending.
- Graham and Pearina were welcomed to the meeting and to the PPG – contact details passed to Simon to add to the mailing list. William will pass on information to Pearina. Thank you also to Graham who has been helping with the Tuesday morning clinics and to put together the talent night – as well as taking part.
- Apologies offered to Sue who had attended the cancelled meeting in November – contact details for Sue passed to Simon to add to the mailing list.

- Karen also thanked Michael Bacon and Bob Wicks for attending the meeting in December and speaking to the Group.
- Group discussed the PPG Forum and Simon explained that this looks more towards the medical side of the commissioning process and focuses on the services available to patients locally, new services proposed and how patients are finding existing services. This is an important aspect of the PPG. Jenner is usually represented at these meetings by Dee but everybody is welcome, especially if you have an interest in these services and how they work. Speakers are often arranged. John advised that he might be interested in attending the meetings which are held at New Queen Street Surgery. Simon will request a list of meeting dates and circulate.
- Group reviewed the minutes from the last meeting and accepted them as correct.

Updates and Actions from last meeting

- **Update on the Talent Show** – Arrangements are progressing for the Talent Night. 10 singing acts are confirmed for the event together with Marian reading her poetry. Nicky Spriggs will host the evening and introduce the acts etc.
- The first of two dress rehearsals is organised for this Thursday (12.01.2012) at the Practice, starting at 19:00pm – 19:30pm. Each act will perform four songs so that song choices and the running order can be agreed.
- Annette updated that adverts are being placed in the Peterborough ET, Cambs Time and Whittlesey magazine. These will be editorial articles so will not incur a cost. Posters and Tickets have also been arranged – thank you to Paul for designing – and have been printed via the Practice. Posters are available to all to distribute.
- 80 tickets are available - £5.00 each. Tickets in packs of 10 which have been distributed to the PPG Members to sell. Simon has a set to sell to the Practice Team. The PPG will sell the tickets via the Practice on Tuesday mornings.
- The bar has been booked and organised via Quinns. Quinns will set up and staff this event and will retain the proceeds.
- Rehearsals are taking place at the Practice on Thursday 12 January 2012 and Thursday 26 January 2012 at 19:00pm to 19:30pm start time with a final rehearsal at St Andrew's Hall on Weds 15 February 2012.
- Dave kindly is providing the lights and microphone and Matt Page is kindly providing the backdrops. Dave is also sourcing the music and the sorting the running order.
- Dee and Bill have kindly volunteered to run the door on the night.
- Pam and Annette have kindly volunteered to organise the raffle and sell the tickets on the night. Please forward any raffle prizes to Pam or Annette.
- Event will be set-up on the day as the PPG will have access to the hall. Matt is aiming to hang the backdrops from around 4pm with Dave

setting up from 5pm. Graham and Karen kindly volunteered to help with the set-up.

- The acts will be given their performance times at the rehearsals.
- Hall will need to be cleared up on the Saturday night after the event.

- **Update on Practice Survey** – Simon updated on progress with the Survey and advised that the completed surveys were currently being inputted to collate the results.
- The results will be available ahead of the next PPG meeting on 7 February where they will be discussed. Simon will e-mail the results in advance of the meeting.
- Group still need to focus towards attracting some younger members to the Group.
- Karen thanked everybody for their help in collating all of the surveys.
- Simon has the Survey tickets ready for the prize draw.

Practice Grounds and Gardening Project

- Karen welcomed Neil and Keith Randall who joined the meeting.
- Simon and Karen had discussed areas where the PPG may be able to support the Practice and Simon had suggested revamping the grounds to improve the appearance together with some hanging baskets etc. Karen suggested a gardening committee and Neil and Keith expressed an interest in helping.
- Dee added that plants and support with litter picking may be available via the Fenland District Council Street Pride scheme and will forward the contact details to Simon.
- Group discussed some ideas including bike racks, seating areas etc.
- Simon, Karen, Keith and Neil will meet on 24 January 2012 at 6pm at the Practice to discuss the idea further.
- Group thanked Neil and Keith for their support and for their kind offer of help.

Plans for 2012

- Simon and Karen introduced a discussion about plans and ideas for the PPG in 2012.
- Simon and Karen met to run through some ideas and focus areas and e-mailed a proposal to the PPG in advance of the meeting.
- Plans are based around establishing a young peoples group, organising regular coffee mornings – ideally monthly to start with – and then putting on special events and some educational sessions for Practice patients.
- Group discussed ideas – a Race Night was suggested, together with a Quiz Night with Pt MW as a possible host. Adriaan suggested a young toddlers disco or playgroup as a good way to engage with younger parents and a hog roast was also discussed.
- After discussion, the Group settled on a Hog Roast and Quiz Night as the next event they would like to arrange and scheduled a tentative

date of Saturday 21 April 2012 to host this. PPG will look into the Hog Roast option and obtain prices, arrangements and availability of venue etc and feedback in the February meeting.

- Coffee Mornings were discussed and approved in principle, some will be held in the afternoon to open them up to more people. The speakers will be on an educational basis and not necessarily health related but can be social/entertainment.
- Educational events held at the Practice will not be charged for – they will be free invitations to patients.
- PPG will also look into the kids disco idea with a view to holding during the school holidays.
- The next coffee morning was agreed for 6 March 2012 – PPG will check availability with St Andrews Hall and the Sue, Dee and Annette offered help with posters and organising.

Feedback from the Practice

- No specific updates from the Practice this month.

Any Other Business

- William raised the proposed Sainsbury's development on Eastrea Road which includes provision for a Health Centre and asked if the Practice were aware. Simon and Adriaan confirmed that the Practice were not aware of this. The planning application is an outline planning application and more ideas/principles as opposed to confirmed plans.
- Dee provided feedback following a presentation by Dr Elizabeth Mather from Doddington Medical Practice about end of life care. Presentation was very interesting – would the PPG be interested? Could be combined with a talk for New Queen Street and Stanground PPGs also. Group discussed and agreed, Dee will look into arranging.
- Dee discussed the number of local support and social groups that the PPG are involved and are aware of. This was discussed at the PPG Forum who are keen to link together a network of these clubs and groups that patients can access. Simon advised that links can be added to the Practice website. PPG to think about groups and pass details through to Simon or bring to the next meeting.
- Annette passed contact details for the supplier of an EMG machine – Simon will contact for a quote.
- Next meeting will be **Tuesday 7 February 2012 at 7pm at Jenner Health Centre**. This is one week earlier due to Valentines Day! Simon will also circulate the list of meeting dates for 2012 which vary between 1st and 2nd Tuesdays due to bank holidays etc.