

Jenner Health Centre

Patient Participation Group

Meeting Date: Tuesday 13 March 2012 @ 19:00pm

Attendees:

- Simon Stitson (Practice Manager) - Chair
- Dr Andrew Anderson
- Annette Glazier
- Paul Phillips
- Sheila White
- William Old
- Sue Carter
- Cindy Poli
- Dee Laws
- John Dunham
- Marian Dunham
- Cheryl Jakes
- Pearina Marriott
- Nicky Spriggs

Apologies:

- Karen Burrill – Chair
- Dr Adriaan van Biljon
- Dr Anil Nair
- Dr Gillie Evans
- Jackie Brisbane (NHS Cambridgeshire)
- Graham Moores
- Trudy Lapinskis
- Penny Fisher
- Dena Old
- Pamela Potts
- Linda Arbon
- Sheila Burrill
- Edward Burrill

Minutes:

- Simon Stitson opened the meeting and thanked all for attending.
- Simon offered to chair the meeting as Karen is away and would also take the minutes in the absence of a volunteer.
- Bryonie Smith from the Children's Centre had been due to attend the meeting to explain the role of the Children's Centre but has had to cancel. Bryonie is hoping to attend our next meeting.
- Agenda has changed slightly as Simon will now talk about the Summary Care Record to obtain the views and guidance from the PPG.

Coffee Morning – 29.03.2012

- Group review plans for the next coffee morning on 29.03.2012 and sought volunteers to help with the event.
- Annette will be able to help with some of the prep but may not be available on the day, Marian is available to help and Bill and Pearina can assist also.
- Flyers and posters for the event were discussed and Paul will update these and send to Karen, Nicky can help distribute posters as well.
- Cheryl is also on the committee to assist and will collect the key for the hall and arrive on site shortly before 9am to help with the setting up.
- Karen has organised the tea, coffee, sugar and milk etc.
- Raffle prizes are sought in addition to those remaining from the Talent Night raffle.
- Cheryl offered to distribute flyers for the event at the weekend at Pigeons Farm.
- Please deliver cake donations to Annette's house.
- Cheryl will be providing a card stand as per the last event.

Fundraising Activities

- Group discussed what the PPG are currently raising funds for and whether a decision has been taken regarding the EMG machine.
- Simon advised not aware of a decision at this stage but will speak to Dr Anderson.
- Group expressed concern that the EMG had been promoted to patients as the reason for fundraising and funds had been donated on this basis. Simon explained that it was important to ensure that the funds were put to good use and if the decision was taken to spend the funds on a different project we would just need to explain why.

Update on the Hog Roast Event – 19 May 2012

- Group discussed progress on the next event planned for Saturday 19 May 2012 – Hog Roast with Quiz Night.
- Graham has been working on this event and Annette fed his information back to the Group.
- Start time has been changed to 18:30pm for 19:00pm.
- Quiz has been arranged through Michael for £40 (will provide questions and pictures etc) and the Bar has been arranged through Quinns. Simon asked whether Quinns would be interested in making a donation to the PPG for retaining the bar proceeds – Group discussed and opted to ask for a donation to the raffle instead.
- Further raffle prizes would be needed for the Hog Roast event – all donations gratefully received.
- Event will be structured around six to eight rounds of questions with Teams of four to six people. Group discussed and opted for Teams of four. Winning Team will receive a prize.
- Practice can help with providing pens etc.
- Nicky will liaise with Graham regarding butter and salad cream etc for the catering. Hog Roast provides the bread rolls and sauce, not sure about salad though.
- All donations for puddings are gratefully received.

- Cindy will arrange for the tickets to be printed – Group discussed and agreed to write numbers on the tickets as capacity will be limited by the size of the hall.
- Paul will sort the poster and ticket designs for the event – poster will include teams of four.
- Capacity for the event will be 60-70 people.
- Group discussed volunteers for the on the day and arrangements for setting up. Hopefully access to the hall can be arranged from 14:30pm.

Children's Disco Update

- This will be rolled over to the next meeting for discussion.

Summary Care Record

- Simon provided handouts to the Group about the Summary Care Record and explained its aims and purpose. Practice needs to decide whether to participate in the project to upload consented patient records and wished to seek the views of the PPG as our patient representatives to inform a partnership discussion planned for early next week.
- Simon explained that SCR would involve the upload of core data from patients who had consented to the national NHS spine. The core data would be viewable by NHS professionals on a need to access basis only, held securely and only accessible via a valid NHS SmartCard. An audit trail would exist for all the information accessed (i.e. by whom and about who etc). The core data would consist of demographics (name, address, date of birth, NHS number etc) and current acute and repeat medication (plus any discontinued in last six months), adverse reactions and allergies. At a later stage the record could be enriched with further detail including key diagnoses and the patient's preferred place of care.
- SCR access can be of benefit when treating patients outside of their local area – i.e. a Jenner Health Centre patient in a London A&E department – the doctors there would be able to access some basic information to start assisting with diagnosis and treatment. Currently this information is not available nationally.
- The Group discussed the SCR proposal and Simon asked for their thoughts and feedback on whether the Practice should proceed with the upload. Dee added that a similar system had been very successful in Holland.
- Feedback from the Group was that they were happy for the Practice to proceed in the uploading of consenting patient records. Simon will feed this information into the Practice Partnership meeting.

Talent Night Follow-Up

- Group reflected in the success of the recent Talent Night. Pictures have been added to the PPG Notice board and Simon received a thank you letter from one of the attendees.
- Learning points from the event were discussed and will be factored in to the 2013 event which will be held at a larger venue.

- David Bailey has kindly produced copies of the evening on CD which can be sold for £5.00 each with proceeds going to the PPG fund – Simon will organise this via Reception.

Patient Survey Raffle

- Marian kindly drew the winning tickets for the Patient Survey draw, the winners were:-
 - 1st place = Hazel Bumbulis
 - 2nd Place = Katie Smith
 - 3rd Place = Diana Craythorne
- Simon will organise the vouchers.

Diabetic Patient Educational Event – May 2012

- Group discussed progress on this project and Simon updated that it has been discussed with Debbie Wilson (Diabetic Specialist Nurse) who is liaising with the Consultant for availability. Still working towards a date in mid-May. Will be a weekday evening session at the Practice.

Borderline Patient Forum

- Dee fed back to the Group following the earlier Forum meeting. Each PPG discussed their progress and challenges and all had been impressed by the Jenner PPG Talent Night.
- Committee and PPG insurance was discussed and Simon confirmed that this was already being looked in to. We anticipate a premium of around £75.00.
- Group discussed whether they would like a talk from the Community First Responder Team, Group agreed and Dee will look into this – could combine with New Queen Street to help with numbers etc.

Feedback from the Practice

- No significant updates this month.

Any Other Business

- Next meeting will be **Tuesday 3 April 2012 at 7pm at Jenner Health Centre.**